



NEW PRINCE SHRI BHAVANI COLLEGE OF ENGINEERING AND TECHNOLOGY



Affiliated to Anna University | Approved by AICTE | Accredited by NAAC
Tambaram - Velachery Main Road, Santhosapuram, Chennai-600 073.
Ph: 044 22780303 | www.newprinceshribhavani.com

RULES FOR STUDENTS

- ❖ Students should be regular and punctual to the classes.
- ❖ Each student should wear an Identity Card inside the college campus.
- ❖ Students should be seated in the lecture halls at least five minutes before the commencement of classes.
- ❖ Students should maintain discipline and strict silence inside the class, laboratories.
- ❖ Record of experiments done in a particular class should be submitted before the next laboratory/workshop class.
- ❖ If assignments given to the students should be submitted before the due date for consideration of internal assessment marks.
- ❖ A minimum of 75% attendance in each semester is insisted. Students should get prior written permission before absenting the classes. Failure in this respect will be informed to the parents.
- ❖ All the students should wear decent dresses with shoes.
- ❖ Students should attend all tests and show good academic progress.
- ❖ Regularity in writing the tests / exams and satisfactory performance of students in tests/exams are essential to enable the students to secure internal marks.
- ❖ Any student found indulging in malpractice in the tests/exams would be debarred for the rest of the tests/examinations. Any case of malpractice in the University examinations will be reported to the University.
- ❖ All the students should maintain the discipline in the bus, mess and canteen
- ❖ Use of mobile phones / laptop is permitted inside the campus but not during the class hours.
- ❖ Students should not be absent for the classes without prior permission from the HoD concerned. Students should apply in advance for availing leave.
- ❖ Continuous absence from classes on medical grounds will be permitted only on submission of medical certificate and a letter from the parents, subject to verification.



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Guidelines

Ragging in any form is totally banned and anyone found indulging in ragging is severely punished including dismissal from the college. Ragging constitutes one or more of any of the following acts

- ❖ Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, ill-treating or handling with rudeness a fresher or any other student.
- ❖ Indulging any indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- ❖ Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of a fresher or any other student.
- ❖ Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- ❖ Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- ❖ Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- ❖ Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- ❖ Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- ❖ Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Don't 'RAG' also Don't be a Mute Witness to 'RAGGING'

- ❖ A Student indulging in ragging can be:
 - Expelled from the Institution and Banned from the Mess / Hostel
 - His / Her Scholarship can be withdrawn
 - Debarred from Examinations & Denied Admission to any institution
 - Prosecuted for Criminal action – Max. 10 yr Jail + Rs 50000 fine
 - Institutions have been asked to file FIR with local police against those who RAG / ABET Ragging.

❖ Are You Being Ragged?

Immediately call UGC Anti – Ragging Helpline 1800-1805522(24/7 Toll Free) Or send an e-mail to helpline@antiragging.in



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Library Rules

- ❖ The Library Timing: 8.00am – 6.00pm.
- ❖ All students should scan their ID card, at the gate for entry as well as exit at any purpose.
- ❖ Strict silence and discipline should be maintained in the library.
- ❖ Members are asked not to bring their own books, library books already issued (Except for Return and Renewal Books), bags, umbrellas, etc are not allowed inside the library.
- ❖ Each student will be issued 4 books at a time for a maximum period of 15 days, if there is no demand for that book from other students they can get it extended in case of need.
- ❖ Books are issued for 15 days only. If they want extension of time, renewal of the same should be done. If failed a fine of Rs.1/= will be collected each day (including Holidays) after the due date.
- ❖ Any defect in the books should be reported at the time of issued. Borrower will be held responsible for any damage to books at the time of return.
- ❖ Tampering, Writing, Underlining, etc....should be avoided in the library books. Book labels should not be tampered with or defaced in any manner. A fine of Rs.50/= will be collected in such events.
- ❖ In the event of loss or damage to a book, the person is responsible to replace the book with the same Title and Author and current edition.
- ❖ Using of the cell phone is banned inside the library.
- ❖ Sleeping and Eating, having refreshments in the library is not allowed.
- ❖ Do remember to switch off the fans and lights after use.
- ❖ Journals, Reference Books, Project Book, Maps, Code book etc will not be issued.
- ❖ Changing of cards or books between students is not allowed.

Transport Rules:

- ❖ Students should maintain discipline while travelling in the college bus.
- ❖ Students should wear the ID cards at the time of boarding the bus.
- ❖ Students should not interchange buses/routes without permission.